Date of Application:_

Roman Catholic Diocese of Covington

OFFICES OF THE DIOCESAN CURIA

1125 Madison Avenue, Covington, KY 41011-3115 Telephone: 859/392-1500 FAX: 859/392-1589 E-mail: skoplyay@covdio.org Check One:

- ____New Applicant
- _____Applied Previously

_____Former Employee

____Present Staff Member

EMPLOYMENT APPLICATION

INTEREST:	Full Time	Position:	
	Part Time		
	Seasonal		

<u>Note:</u> Include transcripts of degrees listed and complete reference contact information, including an email address and a telephone number. For most positions, being a practicing Roman Catholic is a *Bona Fide Occupational Qualification*; Catholics must include a recent (within the last 6 months) copy of a baptismal certificate. <u>Complete the application form thoroughly</u>.

PERSONAL INFORMATION

Last PRESENT STREET ADDRESS City PERMANENT STREET ADDRESS City SOCIAL SECURITY NUMBER/ ARE YOU A PRACTICING ROMAN CATHOLIC? CHURCH NAME / LOCATION	State State	Zip Code Zip Code Sex	Birthdate (TELEPHONE ()	
City Permanent Street Address City Social Security Number/ ARE YOU A PRACTICING ROMAN CATHOLIC?_	State State	Zip Code Zip Code Sex	Birthdate (TELEPHONE ()	
ERMANENT STREET ADDRESS City OCIAL SECURITY NUMBER/ ARE YOU A PRACTICING ROMAN CATHOLIC?_	State	Zip Code Sex	Birthdate (TELEPHONE ()	
City	State	Zip Code Sex	BIRTHDATE (TELEPHONE (
OCIAL SECURITY NUMBER///ARE YOU A PRACTICING ROMAN CATHOLIC?_	/	Sex	BIRTHDATE (
ARE YOU A PRACTICING ROMAN CATHOLIC?				Month/Day only)_		
			IF NOT, V			
CHURCH NAME / LOCATION				WHAT IS YOUR REL	IGION?	
			PASTO	R		
Are you a citizen of the United States of America? Have you ever been convicted of violating any law (exe A background check is required and will be cor	cept minor tr	affic violations)?	Yes No			or employment in the U.S.
sexual misconduct will automatically disqualify				n order to perform	the job for	r which you have applied?
Yes No If "Yes", please ex						
EDUCATION						
HIGH SCHOOL: Name			Loca	ntion		
Also, if applicable:						
College / University Da	TES OF ATTI	ENDANCE	MAJOR	MINOR		DEGREE / SEMESTER HOURS



Begin with most recent employment experience first and list chronologically. Use an additional sheet if needed. Leave no experience out.

RENT or Immediate Past Employer	DATES: From/To	Nature of Experience	Pay Range
r Employment - Employer Name	DATES: From/To	Nature of Experience	Pay Range
LUNTEER AND RELATED	ACTIVITIES; SPECI	AL SKILLS OR TRAINING; C	OTHER QUALIFICATIONS:
REFERENCES Give name and address of current and/o	or immediate past employer/s	upervisor, plus others who have knowledg	e of your work and/or your character.
		upervisor, plus others who have knowledg	e of your work and/or your character. EMAIL ADDRESS AND TELEPHONE
Give name and address of current and/o	Comple	TE ADDRESS	
Give name and address of current and/o	Comple	TE ADDRESS	
Give name and address of current and/o	Comple	TE ADDRESS	EMAIL ADDRESS AND TELEPHONE
Give name and address of current and/o	Comple	TE ADDRESS	EMAIL ADDRESS AND TELEPHONE
Give name and address of current and/o	Comple	TE ADDRESS	EMAIL ADDRESS AND TELEPHONE
Give name and address of current and/o	Comple	TE ADDRESS	EMAIL ADDRESS AND TELEPHONE
Give name and address of current and/o	COMPLE	FE ADDRESS	EMAIL ADDRESS AND TELEPHONE

I certify that all information given or referred to in this application, including accompanying statements and documentation, is true and correct to the best of my knowledge. I understand that obtaining employment through willful misrepresentation of facts is grounds for dismissal. In the event I am hired, I understand that my employment will not be governed by any written or oral contract and will be considered an "at-will" arrangement. This means that I am free, as is the Diocese of Covington, to terminate my employment at any time for any reason, so long as there is no violation of applicable federal or state law.

APPLICANT SIGNATURE (Required)

DATE_____

Return to:

Human Resources 1125 Madison Avenue Covington, KY 41011-3115 FAX 859/392-1589